

# How to apply for EPF advance online

1) Log in to the EPFO members' portal using your UAN and password.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)  
MEMBER SEWA

Dear EPF Members !!

- Member Passbook service is available at [www.epfoindia.gov.in](http://www.epfoindia.gov.in) [ Our Services >> For Employees >> Member Passbook ]
- Aadhaar Based Online Claim Submission
- Validated Aadhaar against activated UAN is mandatory for online claim submission.
- Other frequently used services are available at [www.epfoindia.gov.in](http://www.epfoindia.gov.in)

Benefits of Registration

- Download/Print your Updated Passbook anytime.
- Download/Print your UAN Card.
- Update your KYC information.

**NOTE**

- Members with unverified Aadhaar and Bank details would not be able to use UAN card services unless their EPF related KYC/Details are verified online.
- One mobile number can be used for one registration only.
- A member can view the passbook of the EPF account which

Important Links

- Activate UAN
- Renew your UAN status

UAN:

Password:

7 6 1 G4

Captcha:

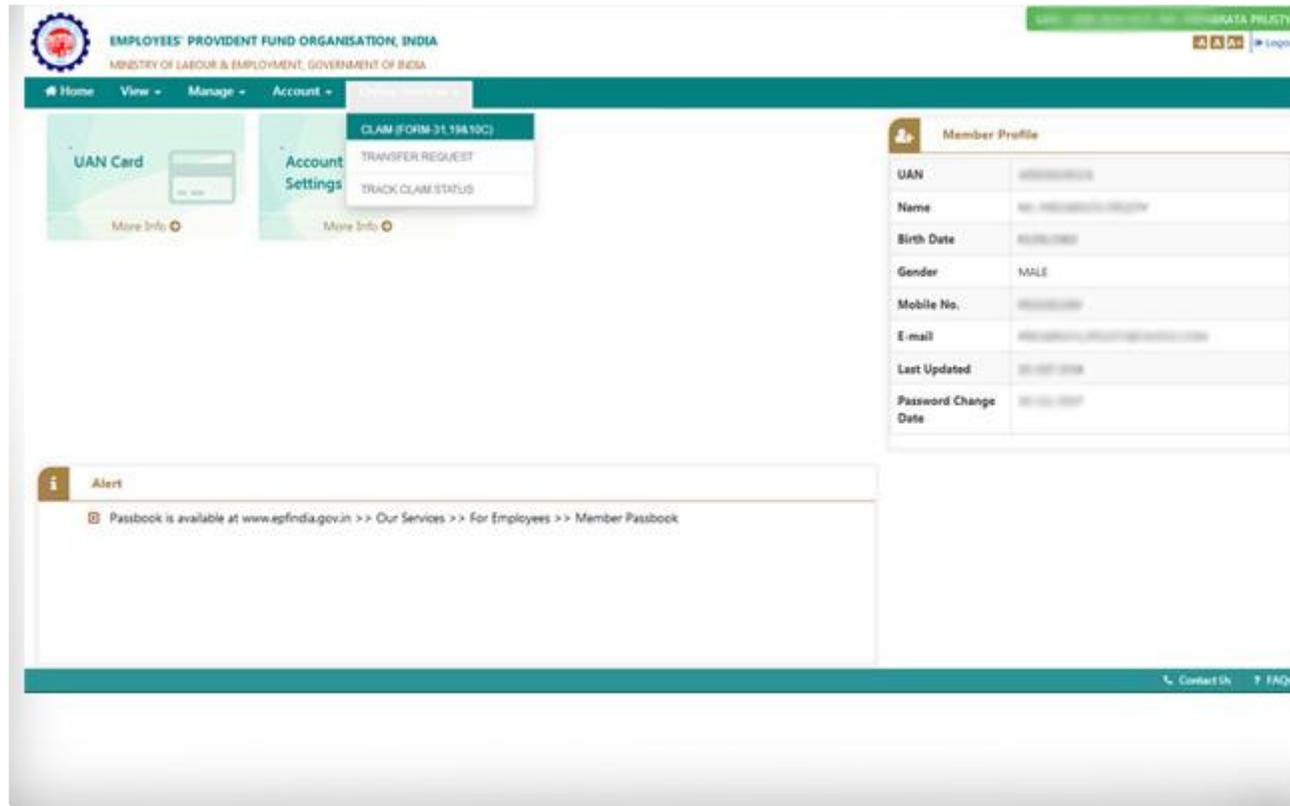
Sign in Reset

Forgot Password

(A snapshot of EPFO member's portal login

page)

2) Go to the 'Online Services' tab on the main menu of the home page and select 'Claim' to generate an online request for



advance.  
home page)

(A snapshot of EPFO member's portal

3)A new page will open showing all your personal details like name, father's name, date of birth, mobile number, Aadhaar number, PAN number, bank account detail and your date of joining of your company. If you find all the information is correct, click

on "Proceed For Online Claim" tab to go ahead with online advance claim.



### ONLINE CLAIM (FORM 31,19 & 10C)

#### MEMBER DETAILS

EMPLOYEE NAME	MR. SHASHANK KUMAR SHUKLA	FATHER NAME	MR. SHASHANK KUMAR SHUKLA
DATE OF BIRTH	01-03-1982	MOBILE	9876543210

#### KYC DETAILS

AADHAAR No.	2712XXXXXX	PAN No.	ALXPXPK (PAN NOT VERIFIED)
BANK ACCOUNT No.	0000000000	IFS CODE	00000000
BRANCH NAME & ADDRESS	0000000000		

#### SERVICE DETAILS

MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving
XXXXXXXXXXXXXX	01-03-2014	01-03-2014			

Proceed For Online Claim

4) After you click on "Proceed For Online Claim" a new page will open. In the drop-down menu shown against "I want to apply

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Home View Manage Account Online Services

मोबाइल नंबर/Mobile Number		
यूनिवर्सल अकाउंट नंबर/Universal Account Number (UAN)		
आपका नाम/Name (In capital letters)		
*अस्थायी अकाउंट नंबर (पैन)/Permanent Account Number (PAN)	(PAN NOT VERIFIED)	
Date Of Joining		
I want to apply for	PF ADVANCE (FORM-31)	
*अवकाश के लिए अग्रिम की आवश्यकता है/Purpose for which advance is required	-----Select Advance Para-----	
अवकाश अग्रिम की राशि (₹ में)/Amount of Advance required (in Rs.)*		
Employee Address	Locality (Max Length 30 char)	Street (Max Length 30 char)
	-----Select State-----	
	City	6 Digit Pin Code

\*मैं सुनिश्चित करता हूँ कि मैंने यू एन पोर्टल पर मेरे अकाउंट की सभी जानकारी जांच ली है और सही है। 11 अंकों का अकाउंट नंबर और अकाउंट नंबर और सभी सही जानकारी है।  
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

I am applying for this claim using my Aadhaar credentials. Certified that the particulars are true to the best of my knowledge. I further certify that I have gone through the data seeded in UAN Portal against my UAN and found all data, Bank Account Details (Bank Account and IFSC) and Aadhaar number, PAN to be correct and these belong to me. Please make the payment into the bank account mentioned in the UAN Portal. In case the amount is used for any purpose stated in column (B) above, I am liable to return the entire amount with penal interest.

for", select "PF ADVANCE (FORM-31).