

How to apply for EPF advance online

1) Log in to the EPFO members' portal using your UAN and password.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER SEWA

Dear EPF Members !!

- Member Passbook service is available at www.epfoindia.gov.in [Our Services >> For Employees >> Member Passbook]
- Aadhaar Based Online Claim Submission
- Validated Aadhaar against activated UAN is mandatory for online claim submission.
- Other frequently used services are available at www.epfoindia.gov.in

Benefits of Registration

- Download/Print your Updated Passbook anytime.
- Download/Print your UAN Card.
- Update your KYC information.

NOTE

- Members with unverified Aadhaar and Bank details would not be able to use UAN card services unless their EPF related KYC/Details are updated online.
- One mobile number can be used for one registration only.
- A member can view the passbook of the EPF account which

Important Links

- Activate UAN
- Renew your UAN status

UAN:

Password:

7 6 1 G4

Captcha:

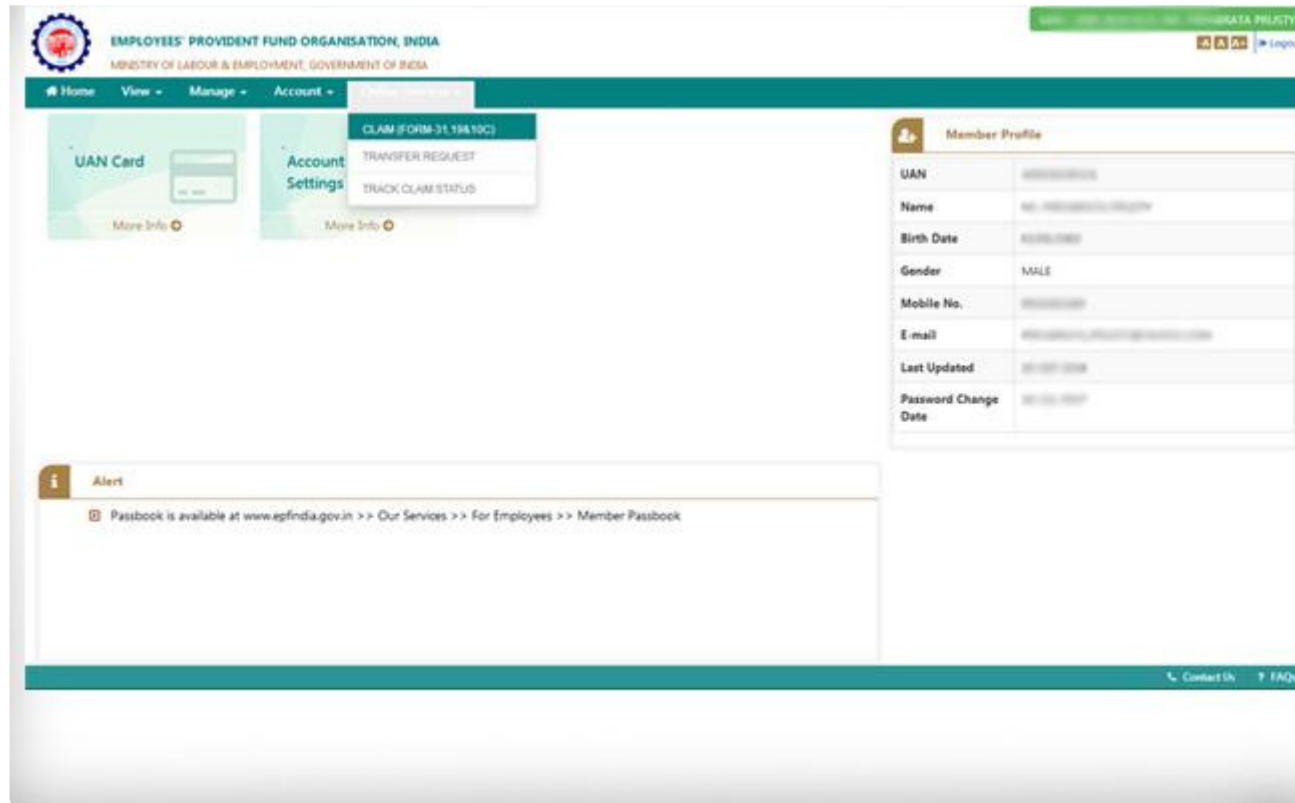
Sign in Reset

Forgot Password

page)

(A snapshot of EPFO member's portal login

2) Go to the 'Online Services' tab on the main menu of the home page and select 'Claim' to generate an online request for



advance.
home page)

(A snapshot of EPFO member's portal

3)A new page will open showing all your personal details like name, father's name, date of birth, mobile number, Aadhaar number, PAN number, bank account detail and your date of joining of your company. If you find all the information is correct, click

on "Proceed For Online Claim" tab to go ahead with online advance claim.



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Home View Manage Account Online Services

ONLINE CLAIM (FORM 31,19 & 10C)

MEMBER DETAILS

| | | | |
|---------------|---------------------------|-------------|---------------------------|
| EMPLOYEE NAME | MR. SHASHANK KUMAR SHUKLA | FATHER NAME | MR. SHASHANK KUMAR SHUKLA |
| DATE OF BIRTH | 01-03-1982 | MOBILE | 9876543210 |

KYC DETAILS

| | | | |
|-----------------------|----------------------|----------|------------------------------|
| AADHAAR No. | 2712 34567890 | PAN No. | ALPPT8888J (MAY NOT VISIBLE) |
| BANK ACCOUNT No. | 00000000000000000000 | IFS CODE | 0000000000 |
| BRANCH NAME & ADDRESS | 00000000000000000000 | | |

SERVICE DETAILS

| MEMBER ID | DOJ EPF | DOJ EPS | DOE EPF | DOE EPS | Reason Of Leaving |
|----------------------|------------|------------|---------|---------|-------------------|
| 00000000000000000000 | 01-03-2014 | 01-03-2014 | | | |

Proceed For Online Claim

4) After you click on "Proceed For Online Claim" a new page will open. In the drop-down menu shown against "I want to apply

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| | | |
|---|-------------------------------|-----------------------------|
| मोबाइल नंबर/Mobile Number | | |
| यूनिवर्सल अकाउंट नंबर/Universal Account Number (UAN) | | |
| आपका नाम/Name (In capital letters) | | |
| *अस्थायी अकाउंट नंबर (पैन)/Permanent Account Number (PAN) | (PAN NOT VERIFIED) | |
| Date Of Joining | | |
| I want to apply for | PF ADVANCE (FORM-31) | |
| *अवकाश के लिए अग्रिम की आवश्यकता है/Purpose for which advance is required | -----Select Advance Para----- | |
| अवकाश अग्रिम की राशि (₹ में)/Amount of Advance required (in Rs.)* | | |
| Employee Address | Locality (Max Length 30 char) | Street (Max Length 30 char) |
| | -----Select State----- | |
| | City | 6 Digit Pin Code |
| | | |

*मैं सुनिश्चित करता हूँ कि मैंने यू एन पोर्टल पर मेरे अकाउंट की सभी जानकारी देख ली है और सही है। 11 अंकों का अकाउंट नंबर और अकाउंट नंबर और सभी सही जानकारी है।
I certify that I have gone through the data seeded in UAN Portal and found all data including Form No.11(New), bank account details and Aadhaar number.

I am applying for this claim using my Aadhaar credentials. Certified that the particulars are true to the best of my knowledge. I further certify that I have gone through the data seeded in UAN Portal against my UAN and found all data, Bank Account Details (Bank Account and IFSC) and Aadhaar number, PAN to be correct and these belong to me. Please make the payment into the bank account mentioned in the UAN Portal. In case the amount is used for any purpose stated in column (B) above, I am liable to return the entire amount with penal interest.

for", select "PF ADVANCE (FORM-31).